

# CCAC COMMITTEE MEETING MINUTES : 6th February 2021

Present for meeting: Jason Fisher, Kevin Maybury, Simon Radford, Owen Radford, David Unwin, Gaynor Boyd, Steve Parker and Steve Heaton.

Chaired by: Simon Radford

Meeting Opened at: 12.40pm

## AGENDA

1. Apologies : Darren Smith
2. Previous minutes and matters arising.
3. Correspondence received
4. President's report: Welcome to new committee.
5. Treasurer's report

## **Special Business**

6. TAA state titles: To do list and delegation of tasks. Committee Flyer approval.
7. Newbie management 2021: Format of the 'Try it Out' programme. Contact person and organiser. Keep the same or an alternative.
8. Regular Sunday 3D shoot setup (assistants for Jason and Steve)
9. Working bee reward initiative. Working bee organiser? List of jobs?
10. CCAC Membership renewal date. Renewal of non TAA members membership?
11. Trail cams and ongoing vandalism issues.
12. Safety Awareness Programme: Application/distribution of safety guidelines.
13. General Business
14. Meeting closed

Item	ITEM/ DISCUSSION	DECISION/ RESULT
2	<p><b>Motion 1: Previous minutes accepted</b>  Proposed: Jason Fisher  Seconded: Simon Radford</p> <p>No Matters arising</p>	Motion 1 Carried
3	<p><b>Correspondence received:</b>  BCU Statement: To Darren for his records  TAA Zoom Meeting: Simon to attend</p>	
4	<p><b>Presidents Report:</b> Welcome to new committee members</p>	
5	<p><b>Treasurer's Report:</b> Darren emailed financials, these were not read out</p>	
6	<p><b>Discussion on Preparations for TAA State Titles</b>  Flyer edits (see attached, with edits made):</p> <ul style="list-style-type: none"> <li>● \$5.00 Camping fee agreed to by all committee members</li> <li>● Catering Limited to Breakfast and Lunch on Saturday and Sunday</li> </ul> <p>(Continued next page)</p>	

	ITEM/DISCUSSION	DECISION/ RESULT/MOTION
	<ul style="list-style-type: none"> <li>● Early and Late camping from Thursday Lunch to Monday Morning, Steve H the contact.</li> <li>● Remove top 10 shoot out.</li> <li>● EFT payments to be made between a month and a fortnight out from event</li> <li>● Increase shoot fees by \$10 to cover cost of; trophies, TAA fees, Forestry Fees, Toilets etc</li> <li>● With edits flyer was approved by the committee to be sent off to TAA for their approval.</li> </ul> <p>3 portable toilets to be hired: Steve H to get quotes. No showers to be hired, use the 3 that we currently have and get required shower heads.</p> <p>Limit Numbers to a max 150 people if possible (120 would be preferable)</p> <p>Went through TAA State Titles to Do List. All points read out and list distributed. No additions made (see attached)</p> <p>Course setting team will be: Dave, Jason and Steve H</p>	Flyer Approved with edits.
7	<p><b>Newbie Program / Come N Try</b> Document tabled with options for the program going forward (see attached), as well as background stats (see attached). Results of discussion:</p> <ul style="list-style-type: none"> <li>● Adopt option 4, Move to the 2nd Saturday of each month, 1 hour before our scheduled AA shoot.</li> <li>● Contact only through email, for better record keeping. No calls to Steve anymore.</li> <li>● \$10 Deposit on arrows if newbies want to shoot more than 10m.</li> </ul>	Move Come N Try to the 2nd Saturday of each month.
8	Primary Course setters for regular Sunday 3D shoots will be : Steve H, Jason and Dave. Though assistance is always welcome.	
9	<p><b>Working Bees</b> Working bee voucher was approved List of jobs to be created and posted prior to each working bee, Simon to initiate.</p>	Voucher approved
10	<p><b>CCAC Membership renewals 2021</b> Renewal date is the first shoot in march (7th March). This is the only date that pro rata membership costs will be offered. No non TAA members will be permitted to renew their membership until evidence of TAA membership is supplied.</p>	No non TAA members to be allowed to renew.
11	Trails cams are all installed. 2 at the front gate (one decoy and one functional), 1 overlooking the club house. New locks and chain installed.	
12	<p><b>Safety Awareness Program</b> Distribute to all members over the next few shoots, with members to return completed sheets. Address less obvious safety issues at musters.</p>	All members to complete a Safety awareness sheet.
13	<p>No <b>General Business</b> raised</p> <p><b>Meeting closed</b> at 1.50pm</p>	



# Traditional Archery Australia's

## Inaugural NSW Traditional State Titles

19<sup>th</sup> & 20<sup>th</sup> June 2021- Woolgoolga NSW

Field Course and Novelties as per the current TAA Shoot Guidelines.



Coffs Coast Archery Club  
*Best shoot on the Coast*

### General Information:

- **For the competition you must shoot timber arrows and be a financial TAA Member**
- **Nominations:** can be done online. Go to the club's Website [www.coffscoastarchery.com](http://www.coffscoastarchery.com) and open the "TAA NSW State Titles" page. At the bottom of that page you will find an online form, complete all the fields and click send button. Should you have any problems, please email your details to: [coffscoastarcheryclub@outlook.com.au](mailto:coffscoastarcheryclub@outlook.com.au) and Simon will do a manual nomination.
- **Registration:** (at Club grounds), from Friday pm and completed by 8:00am Saturday.
- **Shoot Divisions:** Men's, Ladies, Junior's and Cub's
- **Styles:** Longbow, Modern Recurve, Traditional Recurve, Asiatic, Hybrid, Historic and Roadie Para Division
- **Fees:** To be paid at time of registration OR Bank Transfer 2 weeks prior to the event.  
(EFT Payments: Acc: Coffs Coast Archery Club, BSB: 533000, Acc No: 100157294, Ref: Your Name)

Adults:	\$60.00	(inc TAA admin fee)
Juniors:	\$30.00	
Cubs (<13 with Adult):	\$15.00	
Family:	\$120.00	(Single day shoot fees for either day are also available)
Camping:	\$5.00 per person per night	

### Itinerary for the NSW Titles Weekend

#### Saturday

- **Muster: 8.30am.** Form shoot groups of 4.
- **Shoot Rounds:** Two 10 shot ranges of 3D targets, with a 3 arrow walk up format.
- **3 Novelties Events:** Choose from- Hunt Round, Speed Round, Running Target and Rolling Disc.
- **Lunch:** BBQ style, will be available 12:30pm – 01:30pm

#### Sunday

- **Muster: 8.30am**
- **Shoot Rounds:** Two 10 shot ranges of 3D targets, with a 1 arrow format.
- **1 Novelty Event:** Remaining unattempted event from Saturday; Hunt Round, Speed Round, Running Target or Rolling Disc.
- **Lunch:** BBQ style will be available 12:00pm – 01:00pm
- **Event Presentation and TAA Raffle as early as possible to facilitate early departure.**

### Accommodation and Camping

- **Camping Grounds:** Camping is available at the club grounds, cost of \$5 per person per night. We have a Flat Camping area, with basic shower and toilet facilities, but no access to electricity or town water. Alternatively, the nearby township of Woolgoolga has a number of caravan parks and motels.
- **Club Ground Facilities:** Portable Toilets and 3 Hot Showers
- **Meals:** Breakfast and Lunch BBQ food available Saturday and Sunday.
- **Early & Late Camping available:** by arrangement Call Steve on 0419984300 (Camping available 17th to 21st June)
- **All Pets Welcome:** Owner responsibility expected
- **Physical Address:** Woolgoolga Creek Rd. Directions: 1.5km West of Round-about, then turn Right off Woolgoolga Creek Rd, just before Pacific Highway overpass.
- **Website:** [www.coastcoastarchery.com](http://www.coastcoastarchery.com) or **Facebook:** Coffs Coast Archery Club

## **TAA State Titles To Do List**

1. Create and Finalise Flyer
2. Organise nomination process
3. Suggestions for costings to allow for a budgeting
4. Liaise with Forestry regarding a major event, permission and fee etc (Kev maybe)
5. Order Trophies (Number clarify and cost)
6. Arrange Portable Toilets (Steve no cost arrangement for how many)
7. Arrange Portable Showers (as above)
8. Camping cost discussion, \$5?
9. Check targets to ensure we have 34 targets in reasonable condition
10. Plan Ranges/delegate course setters
  - Prepare range; cut in shots, clear paths, build bridges and steps.
  - Prepare shoot numbers and shoot pegs (4 Per Shot)
11. Plan 4 Novelties, (Running Pig, Rolling Discs, 30sec Speed Round, 1 minute Hunt)
  - Decide upon location of 30sec Speed round and 1 minute Hunt
  - Prepare and check equipment and signage.
  - Clear ground, cut in novelty shots as req.
  - Make and Place shoot peg markers at the required distances
12. Prepare Paperwork: Sign on sheet, registration forms and Score sheets.
13. Plan Catering and delegate role of organiser. Outsource or do ourselves? Canteen/ cooking roster? Which meals?
14. Prepare existing facilities
  - Check and manage water storage
  - Check shower facilities and buy 2 new shower heads
  - Mow grounds close to the event.
15. Check all signage and prepare new signage as required
16. Redo a number of target butts to at least improve the appearance of the back practice area. Position butts.
  
17. Attempt some trial runs for the event at our two day shoot and regular 3D shoots by;
  - Inviting Grafton and Jacks Ridge early to get more numbers for a trial run.
  - Run the novelty events at 2 day shoot, and maybe at a saturday social shoot.
18. Extra committee meetings in lead up to the event.
19. Investigate QR Code for sign on which needs a new safety plan??
20. Invite TAA reps to our 2day shoot to see that we have all things covered

## **Newbie Program**

### Background stats from 2020

- From July 2020 we had 51 people participating in the Come N Try, from these people only 7 became members.
- We had 38 new memberships last year, 31 from other pathways.

### Options 2021

1. Retain current. Every 3D Sunday shoot from 9am until 10.30am. Requires a coordinator and a regular couple of people willing to give their time every shoot.
2. Shorten length of session and start earlier. Every 3D Sunday shoot from 8.30am until 9.30 am.
3. Reduce to One Sunday 3D shoot per month from 9am until 10.30am, on a rotating roster of all committee members.
4. Move a Saturday once a month. Every second Saturday of the month, prior to the FITA shoot, from 1pm to 2pm during daylight saving, and 12pm to 1pm during winter, Darren and Simon willing to run and co-ordinate.
5. Any other options?