

CCAC COMMITTEE MEETING MINUTES : 13th April 2022

Present for meeting: Steve Parker, Steve Heaton, Dave Matthews, Owen Radford, Dave Unwin.

Chaired by: Steve Parker

Meeting Opened at: 6.10pm

AGENDA

1. Apologies : Simon Radford, Gaynor Boyd, Jason Fisher, Darren Smith
2. Previous minutes and matters arising: NA
3. Correspondence received: NA
4. Treasurer's report: NA

Specific Agenda Items

5. Tidying up of club grounds after a rain event.
6. Re-opening of grounds
7. TAA State muster organisation. Delegation of some jobs. Range Setters: **Jason /Steve, Dave**. Novelty event organisation: Catering/ Canteen: Portable toilet organisation: Admin (noms, scoring, scorecards, competitors list, medals): **Simon**. Camping Facilities:
8. Photos of Targets that we are going to use, are required for TAA State Muster.
9. Duel affiliation with 3DAAA ; update
10. Outcome of risk assessment for TAA (as part of re-affiliation process). Evacuation plan required, Stretcher required. Hazchem Register required.
11. General Business;
12. Meeting closed:

	ITEM/ DISCUSSION	
	<p><u>Tidying up of club grounds after a rain event.</u> Do what we can. Priority is to fix the driveway. An order of road base is required and ask Darren if he can help out with his Bobcat.</p> <p><u>Re-opening of grounds</u> After Easter grounds to be partially reopened with the following stipulations; Use of back practice range only. Parking only in designated places, as indicated by signage. Mainly down the back near the containers...</p> <p><u>TAA State muster organisation- Delegation of some jobs.</u> Range Setters: Jason /Steve, Dave. Novelty event organisation: ? Catering/ Canteen: ? Portable toilet organisation: ? Admin (noms, scoring, scorecards, competitors list, medals): Simon. Camping Facilities: Steve, Darren and Steve.</p>	

Photos of Targets that we are going to use, are required for TAA State Muster.

Dave Matthews to take photos and send through to Leslie White of TAA. for printing and Laminating. The 20 targets to be used for the event will be put aside, after being selected and photographed.

Duel affiliation with 3DAAA ; UPDATE

The Affiliation process with 3DAAA has been challenging due to lack of communication and guidance through their very particular application process. The hope is that once we get through the process of affiliation we will be able to utilise some of the resources

Outcome of risk assessment for TAA (as part of re-affiliation process).

Even though the club easily satisfied the requirements of TAA for re-affiliation, 3 areas that required addressing were identified. These are;

Evacuation plan : Dave Matthews has volunteered to develop this.

Stretcher :.Dave Matthews has volunteered to look into organising one of these.

Hazchem Register: .Dave Matthews has volunteered to develop this

Look at a defib purchased with the aid of a government grant. This would be useful with our large and in cases aging membership.

General Business:

Assistance for Secretary

Try and reduce some of Simon's work load. Sharleen volunteered to help out at the AGM. Steve Heaton to contact to find out what she is available to do, and how she can help out. Additionally, to see someone else wanted to help out as things go on.

Emergency Working Bee

Once the grounds dry out and emergency working bee needs to be organised. In which we invite all our members to attend. We can't have a scheduled one in a month with this weather. But once the grounds dry out sufficiently, we call the working bee.

Air Ventilation in the Canteen Container

Some kind ventilation is required for the Canteen container, as lack of ventilation is contributing to a developing mold problem. Whether it be a whirly bird, or some kind of solar powered fan.

Meeting closed: 7.00pm